

BYLAWS OF THE BLUE RIDGE FIBER GUILD

ARTICLE 1. Name.

The name of the Guild will be the Blue Ridge Fiber Guild.

ARTICLE 2. Mission.

The Blue Ridge Fiber Guild shall be a non-profit organization whose purpose is to share fellowship and inspiration among individuals with any level of interest and experience in any fiber arts and crafts; to share knowledge and skills with each other and the surrounding community; to promote to the community the fiber arts and crafts; and to provide opportunities for revenue for the guild and for its active members.

ARTICLE 3. Members.

Section 1. Membership in the Blue Ridge Fiber Guild is open to anyone with an interest in fiber arts, on payment of dues and upon registering as an active member.

Section 2. Dues will be paid in January. Membership shall terminate when payment of dues are in default for two months. Guests may attend two meetings prior to choosing whether to pay membership dues.

Section 3. Honorary memberships may be awarded by the Guild. The Guild may recognize members who are over 80 years old and have been members for at least two years as Honorary Members.

ARTICLE 4. Officers.

Section 1. Officers shall consist of a President, Vice President, Secretary, Communications Officer, and Treasurer.

Duties of Officers:

President: Shall preside at meetings, perform all duties incident to the office,

including setting the agenda, and such other duties as may from time to time be assigned by the Executive Board. On vote of the Guild, Co-Presidents may be elected and serve, on a term by term basis, in lieu of a President and Vice-President.

Vice President: Shall assume such duties as the Executive Board or the President shall assign. In the case of absence or inability of the President, the Vice President shall perform the duties of the President.

Secretary: Shall keep minutes of all meetings; shall have charge of such books and papers as the Executive Board may direct; shall perform all duties incident to the office of Secretary; shall give notice as required by the bylaws of all meetings of members and the Executive Board; and, shall maintain all correspondence for the Guild and the Executive Board.

Communications Officer: Shall maintain the organization's website and social media to include time-sensitive information regarding meetings, agendas, programs, workshops and other information as the Executive Board shall assign.

Treasurer: Shall collect dues; provide a Treasurer's report at monthly meetings; keep a full and accurate account of the financial records of the Guild; prepare all State and Federal regulatory filings; and other relevant tasks.

Section 2. The President will appoint a Nominating Committee at the regular October meeting. The Nominating Committee will present a slate of officers to the Guild at the November meeting. Nominations from the floor may be taken at the November meeting.

Section 3. Members shall elect officers at the December meeting by simple majority.

Section 4. The term of office is two years. An officer may not hold more than one office at the same time or hold the same office for more than two consecutive terms.

Section 5. Officers will be installed at the December meeting.

ARTICLE 5. The Executive Board.

Section 1. The Executive Board shall consist of the officers and the immediate past president.

Section 2. The Executive Board shall have general supervision of the affairs of the Guild, fix the hour and place of meetings, make recommendations to the Guild, set the amount of dues, and shall perform such other duties as are specified in these Bylaws. The Board shall be subject to the orders of the Guild, and none of its acts shall conflict with action

taken by the Guild.

Section 3. The Executive Board will make recommendations to the Guild for special awards, to be voted on by the membership.

Section 4. The Executive Board will meet monthly or as necessary. Meetings will be open to any member who wants to attend.

Section 5. All checks of the Guild shall be signed by such officer or officers as the Executive Board may from time to time designate. Unbudgeted expenditures over \$50.00 must be approved by the Executive Board.

Section 6. All funds of the Guild shall be deposited to the credit of the Guild in such banks, trust companies or other depositories as the Board may select.

Section 7. The Executive Board and Committees shall maintain accurate books, records of meetings, and membership rosters.

ARTICLE 6. Committees.

Section 1. In addition to the Executive Board, other standing committees will include: Membership/Hospitality; Communications; Exhibition/Shows; and Programs/Workshops.

Section 2. The President shall appoint such other committees from time to time as needed.

ARTICLE 7. Meetings.

Section 1. Regular meetings will be held monthly on a day and time to be determined by the Executive Board (see Article 5). Meeting times and locations may be changed or cancelled provided due notice is given to the membership.

Section 2: The annual membership meeting will take place at the regular January meeting.

Section 3. Special meetings may be called by the President or the Executive Board, with at least two weeks' notice given to the membership.

Section 4. A quorum shall consist of those members present at a meeting. Any major items requiring a vote will be communicated to members prior to the meeting.

Section 5. Meetings may be held virtually, as determined by the Executive Board. In the

discretion of the Board or relevant Committee Chairs, votes on Guild matters may be taken electronically or by proxy.

ARTICLE 8. Parliamentary Authority.

If any questions of parliamentary procedure arise, Robert's Rules of Order will indicate correct procedure, if not in conflict with the bylaws.

ARTICLE 9. Amendment of Bylaws.

These bylaws may be amended at any regular meeting of the Guild by a two-thirds vote, provided that the proposed amendment has been submitted in writing at the previous regular meeting and circulated to the membership.

ARTICLE 10. Dissolution.

Upon the dissolution of this organization, its assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.